



# Hotel Voucher Application Form

Student Name:  Arrival Date:

Student Number:  Email Address:

Starting Term:  Winter 2021  Spring 2021  Summer 2021  Fall 2021

Please check each box to confirm that you understand and agree with the following:

- 1. I have received a Letter of Acceptance (LOA) from UCW.
- 2. I have an approved student visa/study permit to study at UCW.
- 3. My approved study visa has been uploaded to my MyUCW Student Portal account.
- 4. I am a new student at UCW who has never been enrolled at UCW prior to my term start as indicated on my Letter of Acceptance (LOA).
- 5. I must complete four terms at UCW. If I withdraw from UCW or do not complete four terms at UCW, I will be required to pay back the \$650 amount issued on the voucher regardless of whether or not I have used the voucher.
- 6. I understand the voucher is non-transferable to other people and cannot be redeemed for cash.
- 7. I understand that only one voucher is allowed per student.
- 8. I understand that the voucher is only valid for hotels booked through [Hotels.com](https://www.hotels.com) and the voucher can only be used at the time of booking.
- 9. I must submit my completed hotel voucher application and email the completed form to Student Affairs at [student.affairs@myucwest.ca](mailto:student.affairs@myucwest.ca) electronically by:
  - a. May 15, 2021 if my first term with UCW is Winter 2021.
  - b. June 30, 2021 if my first term with UCW is Spring 2021.
  - c. September 30, 2021 if my first term with UCW is Summer 2021 or Fall 2021.
- 10. I must arrive in Canada on or before September 30, 2021.
- 11. I understand there are only a limited number of vouchers available and eligibility requirements are assessed in the order that the application forms are received until the total voucher limit is reached.
- 12. I agree to the terms and conditions\* outlined below.

\*Provision of the CAD650 accommodation voucher does not constitute an endorsement or an approval by UCW of any of the accommodation or services provided by these external service providers. UCW, its employees, servants, agents, successors, administrators, assigns, and contractors do not assume and are not responsible for any injury, loss, damage or any liability whatsoever for the student's use of these vouchers or the accommodation and related services provided by these external service providers.

Student signature:  Date:

Please fill out this form electronically and email to [student.affairs@myucwest.ca](mailto:student.affairs@myucwest.ca) to receive the code for your voucher. Please allow up to three (3) business days for us to process your request for a hotel voucher.

<b>OFFICE USE ONLY</b>	
Date received: <input style="width: 90%;" type="text"/>	Hotel Voucher code: <input style="width: 90%;" type="text"/>